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TENNESSEE CANCER SPECIALISTS

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Patient Appointment _____ Time _____ Physician _____

Dear Patient,

Welcome to Tennessee Cancer Specialists. Our physicians specialize in the care and treatment of both hematology and oncology diagnoses, and our mission is to provide the highest quality of compassionate care to each of our patients. Your physician has referred you to our practice for consultation. We have enclosed several forms that we ask you to complete and bring to your first visit. Completing these forms in advance will help save you time during the check-in process. We will also need you to bring the following with you to your visit:

- The included forms completely filled out
- All medical and pharmacy insurance cards and information
- A driver's license or any form of a photo ID
- Your actual medication bottles (*not just a list*) of the medications you are currently taking
- Any co-pay that is required by your insurance company at the time of your visit
- Copy of living will or power of attorney
- Copy of your Covid-19 Vaccination Card (If you received the vaccine)

We also ask that you try to arrive at least thirty minutes prior to your scheduled appointment time so that we can process your information and answer any questions you might have regarding our facility. NO fasting labs are required for your initial visit with our office. It is very important that you keep your appointment. If for any reason you are unable to keep your appointment, please call as soon as possible so we may reschedule you in a timely manner. Your cooperation is greatly appreciated.

Our clinic hours vary by location, so please ask your Tennessee Cancer Specialists staff about the business hours of your clinic. There will always be medical personnel available after hours and on weekends for any emergency that may arise. Be assured that no matter whom you are treated by during non-office hours, the continuity of your care is always maintained under the direct supervision of your personal physician.

Our goal is always to provide you with professional and courteous service. We look forward to meeting and assisting you with all of your healthcare needs. Thank you for choosing Tennessee Cancer Specialists.

Sincerely,

Your physicians and staff at Tennessee Cancer Specialists

Administrative Office: 900 East Hill Ave., Suite 230, Knoxville, TN, 37915
Phone: 865-862-0998 Fax 865-544-1861
www.tncancer.com

HIPAA PATIENT ACKNOWLEDGEMENT FORM

RECEIPT OF NOTICE OF PRIVACY PRACTICES AUTHORIZATION & RELEASE

You may refuse to sign this acknowledgement & authorization. In refusing we may not be allowed to process your insurance claims.

Date: _____ Patient Name: _____

PLEASE LIST ANY OTHER PARTIES WHO CAN HAVE ACCESS TO YOUR HEALTH INFORMATION: (This includes step parents, grandparents, any care takers, etc. who can have access to this patient's records):

Name: _____ Relationship: _____

Name: _____ Relationship: _____

I AUTHORIZE CONTACT FROM THIS OFFICE TO **CONFIRM MY APPOINTMENTS, TREATMENT & BILLING INFORMATION** VIA:

- | | | |
|--|--|--|
| <input type="checkbox"/> Cell Phone Confirmation | <input type="checkbox"/> Text Message to my Cell Phone | <input type="checkbox"/> Home Phone Confirmation |
| <input type="checkbox"/> Email Confirmation | <input type="checkbox"/> Work Phone Confirmation | <input type="checkbox"/> Any of the Above |

I AUTHORIZE **INFORMATION ABOUT MY HEALTH** BE CONVEYED VIA:

- | | | |
|--|--|--|
| <input type="checkbox"/> Cell Phone Confirmation | <input type="checkbox"/> Text Message to my Cell Phone | <input type="checkbox"/> Home Phone Confirmation |
| <input type="checkbox"/> Email Confirmation | <input type="checkbox"/> Work Phone Confirmation | <input type="checkbox"/> Any of the Above |

I APPROVE BEING CONTACTED ABOUT **SPECIAL SERVICES, EVENTS, FUND RAISING EFFORTS** or **NEW HEALTH INFO** on behalf of this Healthcare Facility via:

- | | | |
|--|---|--------------------------------|
| <input type="checkbox"/> Phone Message | <input type="checkbox"/> Text Message | <input type="checkbox"/> Email |
| <input type="checkbox"/> Any of the Above | <input type="checkbox"/> None of the Above (opt out) | |

I, the undersigned, am the patient or the patient's duly authorized representative, and do hereby voluntarily consent to and authorize medical care and treatment by Tennessee Cancer Specialists, through its individual physicians, employees, and or agents. This care and treatment encompass all diagnostic and therapeutic treatments considered necessary or advisable in the judgment of the physician and provided by Tennessee Cancer Specialists.

I am aware that the practice of medicine is not an exact science and I acknowledge that no guarantees have been made to me as to the result of treatments or examinations performed by the physician or Tennessee Cancer Specialists.

In signing this HIPAA Patient Acknowledgement Form, you acknowledge and authorize, that this office may recommend products or services to promote your improved health. This office may or may not receive third party remuneration from these affiliated companies. We, under current HIPAA Omnibus Rule, provide you this information with your knowledge and consent.

The undersigned acknowledges receipt of a copy of the currently effective Notice of Privacy Practices for this healthcare facility. A copy of this signed, dated document shall be as effective as the original. MY SIGNATURE WILL ALSO SERVE AS A PHI DOCUMENT RELEASE SHOULD I REQUEST TREATMENT OR RADIOGRAPHS BE SENT TO OTHER ATTENDING DOCTOR / FACILITIES IN THE FUTURE.

Please **print** name of Patient

Please **sign** Patient / Guardian of Patient

Legal Representative / Guardian

Relationship of Legal Representative / Guardian

OFFICE USE ONLY

I attempted to obtain the patient's (or representatives) signature on this Acknowledgement but did not because:

- | | |
|---|---|
| <input type="checkbox"/> It was emergency treatment | <input type="checkbox"/> Could not communicate with patient |
| <input type="checkbox"/> Patient refused to sign | <input type="checkbox"/> Other (please describe): |

Signature: _____

Tennessee Cancer Specialists

Patient Information

How did you hear about our practice? _____

Email Address: _____

Name: _____

Date of Birth: _____ First _____ Middle Initial _____ Last _____
Social Security #: _____ Sex: (circle): M F

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work/Cell: (____) _____ May we leave a message on this number? Y N

Employer: _____ Employer Phone Number: (____) _____

Primary Care Physician: _____ Physician That Referred You to TCS: _____

Primary Language (circle): English Spanish Other _____ Marital Status (circle): M S W D

Ethnicity (circle): Caucasian Hispanic Black Unknown Other: _____

Race (circle): White Hispanic or Latino African American Asian Other: _____

Emergency Contact Information (if different than HIPAA contacts on previous page)

1. Name: _____ Relationship: _____ Phone Number: _____

2. Name: _____ Relationship: _____ Phone Number: _____

Do you have a living will? Yes ___ No ___

Do you have a medical power of attorney? Yes ___ No ___

Do you have a DNR? Yes ___ No ___

Insurance Information

Primary Insurance

Insurance Co. _____

Insurance ID # _____

Group # _____ Effective Date _____

Policy Holder's Name _____

Relationship to Policy Holder _____

Policy Holder's Date of Birth _____

Policy Holder's SS# _____

Policy Holder's Employer _____

Secondary Insurance

Insurance Co. _____

Insurance ID # _____

Group # _____ Effective Date _____

Policy Holder's Name _____

Relationship to Policy Holder _____

Policy Holder's Date of Birth _____

Policy Holder's SS# _____

Policy Holder's Employer _____

Pharmacy Insurance

Insurance Co. _____

Insurance ID # _____

Group # _____ Effective Date _____

Annual Authorization ***Please Initial All Four Lines***

I authorize the release of any medical information necessary to process insurance claims filed on my behalf _____

I authorize payment of medical benefits to be made directly to the supplier or physician for services performed _____

I acknowledge that I will be responsible for any balance after insurance(s) has paid _____

I understand that it is my responsibility to notify the office of any changes or deletions to my insurance(s) policy _____

New Patient Medical History Form

Patient Name: _____ **Date of Birth:** _____ **Date:** _____

Reason for Referral: _____

Allergies:	Type of Reaction:
_____	_____
_____	_____
_____	_____

Pharmacy Name: _____ **Pharmacy Phone Number:** _____

Current Medications and Supplements:	Strength:	How Often Taken:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Past Medical History (Check all that apply):

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Anxiety |
| <input type="checkbox"/> Depression | <input type="checkbox"/> Atrial Fibrillation | <input type="checkbox"/> COPD | <input type="checkbox"/> Gallstones |
| <input type="checkbox"/> Congestive Heart Failure | <input type="checkbox"/> Coronary Artery Disease | <input type="checkbox"/> Reflux Disease | <input type="checkbox"/> Hyperlipidemia |
| <input type="checkbox"/> Hypertension | <input type="checkbox"/> Thyroid Disease | <input type="checkbox"/> Kidney Stones | <input type="checkbox"/> Osteoporosis |
| <input type="checkbox"/> Peripheral Neuropathy | <input type="checkbox"/> Seizure | <input type="checkbox"/> Stroke | <input type="checkbox"/> Bleeding Disorders |
| <input type="checkbox"/> Kidney Disease | <input type="checkbox"/> Glaucoma | <input type="checkbox"/> Cancer (please specify) _____ | |
| <input type="checkbox"/> Arthritis | | | |

Other: _____

Past Surgical History - List all prior surgeries and date of occurrence:

_____	_____
_____	_____
_____	_____

GYN History:

Number of pregnancies _____ Number of live births _____ Number of miscarriages _____ Age at first birth _____
 Age at first period _____ Date of last period (mm/dd/yyyy) _____
 Any Hormone use? _____ If yes, for contraception or post-menopausal? _____ How many years? _____
 _____ Last Mammogram (mm/dd/yyyy) _____ Last PAP (mm/dd/yyyy) _____

Social History

Marital Status: (Circle One) Single Married Divorced Widowed

Occupation: _____

Tobacco Use: _____ **Never**

_____ **Yes, but quit**

How long did you smoke? _____

What form of tobacco did you use? Please mark all that apply:

___ Cigarettes ___ Cigars ___ Chewing Tobacco ___ Pipe ___ Snuff

How many packs per day? _____

When did you quit? _____

_____ **Yes, Active**

How long have you smoked? _____

What form of tobacco do you use? Please mark all that apply:

___ Cigarettes ___ Cigars ___ Chewing Tobacco ___ Pipe ___ Snuff

How many packs per day? _____

Alcohol Use: _____ **Never**

_____ **Yes, Occasional**

_____ **Yes, Active**

How many days per week do you drink? _____

How many drinks per day? _____

_____ **Yes, but quit**

How many days per week do you drink? _____

How many drinks per day? _____

How many years since you quit? _____

Have you ever used any recreational or illicit drugs? ___ Yes ___ No

Hazardous Materials: Check if you have been exposed to any of the following:

_____ Asbestos _____ Benzene _____ Lead _____ Radiation

_____ Other Petroleum Products _____ Other (please specify): _____

Family History

Please list any major medical problems and/or causes of death in your immediate family:

Family Member		Current Age	Age at Death	Major Medical Problems
Mother:	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased	_____	_____	_____
Maternal Grandmother	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased	_____	_____	_____
Maternal Grandfather	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased	_____	_____	_____
Father	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased	_____	_____	_____
Paternal Grandmother	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased	_____	_____	_____
Paternal Grandfather	<input type="checkbox"/> Alive <input type="checkbox"/> Deceased	_____	_____	_____
Brother	<input type="checkbox"/> Alive	_____	_____	_____
Sister (circle)	<input type="checkbox"/> Deceased	_____	_____	_____
Brother	<input type="checkbox"/> Alive	_____	_____	_____
Sister (circle)	<input type="checkbox"/> Deceased	_____	_____	_____

Use back if additional room needed.

Children / Age(s) _____

Any major medical problems? _____

Any additional information that your doctor may need to know:

Patient Signature

Date: _____
Date of visit

Date: _____

Name: _____

New Patient Review Of Systems

Chief Complaint: Why are you here **today**? _____

Have you had a **Flu shot** this year? (circle one) YES NO If yes, when? _____

Have you had a **COVID-19 vaccine**? (circle one) YES NO If yes, when? _____

Have you had a pneumococcal vaccine? (circle one) YES NO If yes, when? _____

Have you had any recent **CT scans, MRI's, PET scans, X-Rays, ER Visits**, etc.? (circle one) YES NO

Have you had a **Colonoscopy** or a Flexible Sigmoidoscopy before? (circle one) YES NO If yes, when? _____

Have you received hospice care in the last 60 days? (circle one) YES NO If yes, when? _____

Please mark if you are having any of the following symptoms:

<p><u>Constitutional</u></p> <p><input type="checkbox"/> Appetite Good <input type="checkbox"/> Appetite Poor <input type="checkbox"/> Fatigue <input type="checkbox"/> Night Sweats <input type="checkbox"/> Rigors/Chills <input type="checkbox"/> Fever <input type="checkbox"/> Weight Loss <input type="checkbox"/> Weight Gain <input type="checkbox"/> >10 lbs <input type="checkbox"/> <10 lbs <input type="checkbox"/> Weakness <input type="checkbox"/> Sleep Disturbance</p>	<p><u>Eyes</u></p> <p><input type="checkbox"/> Blurred Vision <input type="checkbox"/> Double Vision <input type="checkbox"/> Eye Pain</p>	<p><u>ENMT</u></p> <p><input type="checkbox"/> Trouble Swallowing <input type="checkbox"/> Ear Pain <input type="checkbox"/> Nose Bleeds <input type="checkbox"/> Hearing Loss <input type="checkbox"/> Dry Mouth <input type="checkbox"/> Oral Bleeding <input type="checkbox"/> Sinusitis <input type="checkbox"/> Mouth Sores <input type="checkbox"/> Altered Taste <input type="checkbox"/> Ringing In Ears</p>	<p><u>Endocrine</u></p> <p><input type="checkbox"/> Hot Flashes <input type="checkbox"/> Cold Intolerance</p>
<p><u>Hematologic/Lymphatic</u></p> <p><input type="checkbox"/> Prolonged Bleeding or Bruising <input type="checkbox"/> Swollen Lymph Nodes or Glands</p>	<p><u>Breast</u></p> <p><input type="checkbox"/> Breast Mass L or R <input type="checkbox"/> Breast Pain L or R <input type="checkbox"/> Nipple Discharge L or R <input type="checkbox"/> Skin Changes L or R</p>	<p><u>Respiratory</u></p> <p><input type="checkbox"/> Dry Cough <input type="checkbox"/> Productive Cough <input type="checkbox"/> Shortness Of Breath <input type="checkbox"/> At Rest <input type="checkbox"/> With Activity <input type="checkbox"/> Coughing Up Blood <input type="checkbox"/> Hiccups <input type="checkbox"/> Wheezing</p>	<p><u>Cardiovascular</u></p> <p><input type="checkbox"/> Chest Pain <input type="checkbox"/> Palpitations <input type="checkbox"/> Leg or Ankle Swelling <input type="checkbox"/> Left <input type="checkbox"/> Right</p>
<p><u>Gastrointestinal</u></p> <p><input type="checkbox"/> Abdominal Pain <input type="checkbox"/> Constipation <input type="checkbox"/> Diarrhea <input type="checkbox"/> Heartburn <input type="checkbox"/> Nausea <input type="checkbox"/> Vomiting <input type="checkbox"/> Blood in Stool</p>	<p><u>Genitourinary</u></p> <p><u>Female</u></p> <p><input type="checkbox"/> Painful Urination <input type="checkbox"/> Frequency-Increased Urination <input type="checkbox"/> Blood in Urine <input type="checkbox"/> Urine Color Change <input type="checkbox"/> Vaginal Discharge/ Bleeding</p>	<p><u>Genitourinary</u></p> <p><u>Male</u></p> <p><input type="checkbox"/> Painful Urination <input type="checkbox"/> Frequency-Increased Urination <input type="checkbox"/> Blood in Urine <input type="checkbox"/> Urine Color Change</p>	<p><u>Musculoskeletal</u></p> <p><input type="checkbox"/> Joint Pain <input type="checkbox"/> Muscle Weakness <input type="checkbox"/> Joint Swelling <input type="checkbox"/> Bone Pain</p>
<p><u>Integumentary</u></p> <p><input type="checkbox"/> Blisters <input type="checkbox"/> Dry Skin <input type="checkbox"/> Itching <input type="checkbox"/> Rash <input type="checkbox"/> Hair Loss</p>	<p><u>Neurologic</u></p> <p><input type="checkbox"/> Dizziness <input type="checkbox"/> Headache <input type="checkbox"/> Insomnia <input type="checkbox"/> Memory loss <input type="checkbox"/> Paralysis <input type="checkbox"/> Seizures <input type="checkbox"/> Numbness/Tingling</p> <p>Location _____</p>	<p><u>Psychiatric</u></p> <p><input type="checkbox"/> Hallucinations <input type="checkbox"/> Depression <input type="checkbox"/> Anxiety</p>	<p>Are you having any pain today? Please check:</p> <p>___ 0 (no pain) ___ 1 ___ 6 ___ 2 ___ 7 ___ 3 ___ 8 ___ 4 ___ 9 ___ 5 ___ 10</p> <p>Location _____</p>



TENNESSEE CANCER SPECIALISTS

Appointment Cancellation and Rescheduling

Tennessee Cancer Specialists is committed to providing all of our patients with exceptional care. When a patient cancels without giving enough notice, they prevent another patient from being seen.

If any appointment that is scheduled by the recommendation of your physician is canceled or altered without notification, be advised this may affect your treatment and overall outcome.

We understand that situations arise in which you must cancel your appointment and that emergencies do happen. We will be happy to work with you to get your appointment rescheduled as soon as possible.

Please call your local clinic **24-hours in advance of your scheduled appointment** to notify us of any changes or cancellations. **To cancel a *Monday* appointment, please call your local clinic by 2:00 p.m. on *Friday*.**

Dowell Springs	(865) 934-5800	Athens	(865) 693-2255
Greeneville	(423) 639-0243	Downtown Regional	(865) 862-3561
Johnson City	(423)-588-7130	Harrogate	(423) 869-5893
Morristown	(423) 587-0491	Jefferson City Memorial	
Powell	(865) 637-9330	Hospital	(865) 934-5800
Parkwest	(865) 693-2255	Jefferson City-Summit	(865) 934-5800
		LaFollette	(865) 934-5800
		Newport	(865) 934-5800
		Oak Ridge	(865) 444-3050
		Sweetwater	(865) 934-5800